



Ditholwana Ts`a Rena Trust

IT 003925/2016(G)

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Mokopane

0610

REQUEST FOR QUOTATION FOR APPOINTMENT OF CONSULTING ENGINEERS FOR DETERMINATION OF THE SCOPE OF WORKS FOR THE DESIGN AND BUILD SOLUTION FOR THE PROVISION OF MOBILE TECHNICAL LABORATORIES FOR RAOWELE SECONDARY SCHOOL PROJECT 2026

REFERENCE: BID DTR/RFQ /RAW 01/2026

20 January 2026

1. BACKGROUND

Raowele Secondary School in Raowele Village has requested support to strengthen its technical teaching capacity and basic classroom infrastructure. Although the school already offers technical subjects, it cannot run practical sessions on site and therefore learners must travel to other schools to complete practical components. This erodes instructional time, creates supervision and transport risks, and makes practical work inconsistent.

The project proposes the provision of mobile technical laboratory units together with core teaching technology, printing capacity, and reliable water supply. The mobile laboratories will operate as dedicated workshop spaces on campus so that practical's can be delivered at Raowele, while an existing room is designated as a permanent ICT space. The school currently offers three trades:

- Electrical technology specializing in power systems
- Mechanical technology specializing in automotive and they require 2 unused cars
- Civil technology specializing in construction which is usually done outside

The project aims to enable Raowele to conduct its own technical practical on campus; establish an ICT and technical environment that supports hands-on work, digital skills and access to specialised equipment; equip classrooms with modern delivery tools; and provide reliable water so that teaching and practical work continue during municipal outages. The intention is to protect teaching time, improve supervision and safety, and give learners structured, employability-linked exposure to technical practice.

As such the Trust requests turnkey provision of three mobile technical laboratory units of approximately 7m by 7m each. These units will be fitted with workbenches, electrical distribution and isolation points, lockable tool storage, ventilation or extraction where appropriate, safety signage, first-aid and fire-safety equipment, access control, and starter personal protective equipment, so that practical sessions can be conducted safely and consistently.

2. SCOPE OF WORK

Quotations are hereby invited from experienced contractors/service providers for the implementation of a turnkey project for the determination of scope which encompasses the following tasks:

To appoint an Architectural or Construction Project Management Consultancy that will act as a principal agent responsible for acquiring the necessary project team required to conduct studies, investigations, and assessments to undertake stages 1 to 6 as per Professional Service Provider Guidelines for the required disciplines in the Built Environment (i.e. Inception, Concept and Viability, Design Development, Documentation and Procurement, elementary costings, construction supervision and Close Out) of the project.

Stage 1: Inception

Receive, appraise and report on the client's requirements with regard to:

- 1) the client's brief
- 2) the site and rights and constraints
- 3) budgetary constraints
- 4) the need for consultants
- 5) project programme
- 6) methods of contracting

Stage 2: Concept and viability

- 1) Prepare an initial design and advise on:
 - a. the intended space provisions and planning relationships
 - b. proposed materials and intended building services
 - c. the technical and functional characteristics of the design
- 2) Check for conformity of the concept with the rights to the use of land.
- 3) Review the anticipated costs of the project.
- 4) Review the project programme.

Stage 3: Design development

- 1) Confirm the scope and complexity.
- 2) Review the design and consult with local and statutory authorities.
- 3) Develop the design, construction system, materials and components.
- 4) Incorporate and co-ordinate all services and the work of consultants.
- 5) Review the design, costing and programme with the consultants.

Stage 4: Documentation and procurement

- 1) Prepare documentation sufficient for local authority submission:
 - a) co-ordinate technical documentation with the consultants and complete primary co-ordination
 - b) prepare specifications for the works
 - c) review the costing and programme with the consultants
 - d) obtain the client's authority and submit documents for approval

Stage 5: Construction

- 1) Administer the building contract.
- 2) Give possession of the site to the contractor.
- 3) Issue contract documentation.
- 4) Initiate and/or check sub-contract design and documentation as appropriate.
- 5) Inspect the works for conformity to the contract documentation.
- 6) Administer and perform the duties and obligations assigned to the principal agent in the JBCC building contract, or fulfil the obligations provided for in other forms of contract
- 7) Issue the certificate of practical completion
- 8) Assist the client to obtain the occupation certificate

Stage 6: Close-out

- 1) Facilitate the project close-out including the preparation of the necessary documentation to effect completion, handover, and operation of the project.
- 2) After the contractor's obligations with respect to the building contract are fulfilled, the architectural professional shall issue the certificates related to contract completion.
- 3) Provide the client with as-built drawings and relevant technical and contractual undertakings by the contractor and sub-contractors.

3.SUPPLEMENTARY CONSULTANTS

It is a responsibility of a Principal Agent to ensure that all required expertise's are available to ensure the successful completion of this project.

Professional Services/Expert (s)	Frequency
Structural Engineer	required
Quantity Surveyor	required
Construction Health and Safety Agent	required
Electrical Engineer	To be appointed if required
Mechanical Engineer	To be appointed if required
Civil Engineer	To be appointed if required

Mandatory Returnable Documents

- Company compliance documents including: CIPC, Valid Tax Clearance, BBBEE Certificate, Certified Copies of Directors
- Bidder must professional registration certificate with ECSA – Professional Registration
- Bidder **must** Submit completed schedule of bidder's experience and contactable references information (this can be for either the company bidding or the proposed agent (s) representing the company).
- Bidder must submit CVs and qualifications of proposed personnel minimum 5 years relevant experience (professional experience).
- Three Referral letters for similar work carried out in the past three yea.

4. SUBMISSION

Ditholwana Tsa Rena Community Development Trust looks forward to receiving your RFQ and commits to a fair assessment process. Please include in your bid any company information relevant to aid your bid as a professional service provider.

#	Description of Activity	Due Date	TIME
1.	Trust Sends Out RFQ	21 January 2026	
2.	Prospective Service Provider Bid Response /closing date for the Bid)	06February 2026	12H30
3.	Project Initiation Meeting	16 February 2026	

The Trust commits to the highest ethical conduct possible. You are encouraged to report any act of solicitation of bribes and or any unethical conduct to the Trust.

Please send your signed quotation to Elina.Mazibuko@teba.co.za cc: pontsho.ngwepe@ditholwanatruf.co.za

Ditholwana Tsa Rena Community Development Trust

Attention: Mr P Mhlongo

Project 2026: Determination of SoW- Raowele Secondary School Technical Resourcing — Mobile Technical Laboratories

Reference: BID DTR/RFQ /RAW 01/2026