



Company Registration Number:2010/011986/23
VAT Vendor Number:4630278689

PROJECT ADDRESS: Magope Village, Mapela, Limpopo Province

DATE: 04/09/2025

PROJECT NAME: MAPELA MULTI-PURPOSE COMMUNITY HALL PROJECT

THIS PROJECT IS FUNDED BY DITHOLWANA TS'A RENA COMMUNITY DEVELOPMENT TRUST

!!!OPEN VACANCY!!!

POST: COMMUNITY LIASON OFFICER (CLO)

NUMBER REQUIRED: 1

Requirements:

- Be a South African Citizen with a valid ID and proof of residence for Mapela Village.
- Possess a Grade 12 certificate and basic computer literacy.
- Must be able to communicate, read and write in English and Sepedi.
- Must be reliable and accountable and must be currently unemployed.
- Must be prepared to work under difficult conditions and have skills in conflict resolution.
- Should not be a subcontractor or other service provider to the project.
- Applicants to ensure that they do not have criminal record/ pending criminal cases.
- Candidate should be medically fit by Occupational Health & Safety Practitioner.

Duties or Responsibilities:

- To keep the Project Steering Committee (PSC) and the community informed on the progress of the project.
- To keep the contractor informed on the relevant community affairs and grievances.
- To manage the recruitment of Labour/local sub-contractors with coordination with the appointed PSC and Development team.
- Assist the contractor's supervisory staff in the management of Local employees.
- Complete necessary administrative tasks related to implementation of the project.
- Provide monthly report to the progress meetings, community and PSC.

STIPEND – R 5 500.00 per month

Advert request date: **04 September 2025 at 12H00 pm.**

CLOSING DATE AND VENUE FOR SUBMISSIONS: ALL CVs (IN A SEALED ENVELOPE) MUST BE SUBMITTED ON SITE (IN THE BOX THAT WILL BE AT THE GATE) ON THE 15th September 2025 BETWEEN 11H00AM – 12H00 NOON. THE GATE TO BE USED IS THE ONE OPPOSITE THE MAMAGOLA PRIMARY SCHOOL, IN MAGOPE VILLAGE, MAPELA.

SUBMISSIONS THAT DO NOT MEET/FOLLOW THIS SUBMISSION PROCESS, WILL NOT BE CONSIDERED.

SITE GPS COORDINATES: -23.97175, 28.84725